



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Overview and Scrutiny Work Programme 2017-2019

MARCH 2018

SCRUTINY COMMISSION

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
28 March 2018	Martinshaw Lane	Referral by Council	Set up task & finish group	Sharon Stacey	All
	Section 106 contributions update	Annual update	Ensure money is being allocated and used	Nicola Smith	All
	Affordable Housing delivery	Annual progress report	Monitor delivery of affordable housing	Stephen Meynell	1, 3
	Universal credit	Information on UC rollout	Awareness of challenges	Sharon Stacey	1
	Car parks action plan	Request of Commission	Monitor car park use	Caroline Roffey	3
	Tackling untidy gardens	Request of Commission	Awareness of tenancy management, conditions, powers	Maddy Shellard	1
	Klondyke	Request of members	Answer questions relating to procedures followed	Rob Parkinson	1, 2
	Prevention Strategy	Scrutiny prior to Council decision	Consultation prior to decision	Sharon Stacey	1
	Economic Regeneration Strategy	Annual report	Monitoring actions	Stephen Meynell	2, 3
	Developing Communities Fund	Consultation on funding	Support for funding	Rob Parkinson	All
24 May 2018	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nicola Smith	3
	Rate relief schemes	Update following approval and implementation of schemes	Ensure effective application of schemes	A Wilson	1, 3
	Rural Strategy – end of year progress report				

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
	VCS arrangements – end of year progress report				
	Parish & Community Initiative Fund	Annual report	Recommendations to SLB	Caroline Roffey	All
	Fleet procurement update	Request of Commission	Awareness of processes undertaken	Caroline Roffey	3
19 July 2018	Community Safety Partnership	Six monthly update	Ensure effective operation of partnership and monitor local policing provision	Sharon Stacey	1, 2
	Environmental Improvement Programme	Update on scheme	Ensure effective use of funding	Stephen Meynell	2
	Communication Strategy	Consultation prior to approval	Support for strategy	Jacqueline Puffett	All
	Martinshaw Lane and Southfield Road housing projects	Request of members	Evaluate success of project	Sharon Stacey	All
13 September 2018	Air quality management	Annual update	Monitor air quality in the borough	Simon Smith	1, 2
	Fly tipping	Request of Commission	Monitor changes in fly tipping	Caroline Roffey	2
	Living wage	Request of Commission	Policy review	Julie Stay	1, 3
8 November 2018					
	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nicola Smith	3
	Together for Tenants	Update	Information		1
January 2019					
March 2019					

FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
12 March 2018	Revenue & capital outturn quarter 3	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	3
	Customer Services review	To inform members of the outcome of the review	Monitoring of performance	J Stay	All
21 May 2018	Aged debts quarter 4 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Treasury management quarter 4 2017/18	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
	Revenue & capital outturn quarter 4	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	3
	Housing repairs – balance of services HBBC/contractors	Request of F&P scrutiny	Awareness of service provision	M Tuff	1
16 July 2018	Performance & risk year end 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All
	Business rates retention quarter 4 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
	Aged debts quarter 1 2018/19	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Treasury management quarter 1 2018/19	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
	Frontline service review: Environmental Health (noise & nuisance)	Request of previous meeting	Monitor performance	S Smith	1, 2
10 September 2018	Revenue & capital outturn quarter 1 2018/19	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	3
	Performance & risk quarter 1 2018/19	To monitor performance in-year	Identify improvements	Cal Bellavia	All
	Business rates retention quarter	Monitor levels of	Ensure appropriate	Ashley	3

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
	1 2018/19	retention and pooling arrangements	arrangements and value for money	Wilson	
	Frontline service review – housing	Programme of frontline service reviews	Monitor performance	S Stacey	1
5 November 2018	Revenue & capital outturn quarter 2 2018/19	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
	Aged debts quarter 2 2018/19	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Business rates retention quarter 2 2018/19	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
	Frontline service review – Planning	Programme of frontline service reviews	Monitor performance	N Smith	2
	Budget strategy	Regular report	Inform members of process and timelines	A Wilson	3
January 2019					
March 2019					

To programme

Standard of housing in the borough (SC)

Key to corporate aims

- 1 – People
- 2 – Places
- 3 – Prosperity